

How to Reserve Fields for Practices

Captains can reserve fields at the discounted price (Free without lights & \$15/hr with lights). Once registered, your online account will be flagged to give access to these prices. If your account is not showing discounted prices, please contact Parks Office at 479-444-3471 for assistance.

1. Log in to account at www.fayetteville-ar.gov/recreation
2. Click on Facility Rentals
3. Click on Gary Hampton or Lake Fayetteville Complex
4. Select Desired Field
 - a. Map View - Click on complex name for map of field availability by day/time – Enter desired date and time and click refresh button. Select an open field that is in green (available) **OR**
 - b. List View – Select Individual Field desired – proceed to step 5.
5. Select Date
6. Select Rate – With Lights or Without Lights

Due to discount, you must add field reservations in 1-hour increments at a time to get discount. Example: 4-5pm, 5-6pm, 6-7pm, etc. Note that you may need to select different rate types once lights are needed. Example: 7-8pm without lights, 8-9pm with lights.
7. Select Time (one-hour increments) – “Add to Cart”. **You Cannot add more than one hour at a time and get the discount.** See step 8.
8. If more than one hour is needed, click “Close”, Repeat step 7 (you may have to click date again)
9. Once you have the times needed click “Checkout”
10. Answer prompts (# of attendees, key deposit, etc.). Click “Submit Response”
11. Review dates and times, Add Payment (if necessary) and click “Review Transaction”
12. “Complete Transaction”
13. A receipt will be displayed and emailed to you. Keep this receipt as proof of reservation.