

**TITLE III ADMINISTRATION**  
**CHAPTER 37: PERSONNEL POLICIES AND PROCEDURES**

37.01 ADMINISTRATION OF RULES AND REGULATIONS..... 3

37.02 COMPENSATION FOR EMPLOYEES CALLED TO ACTIVE MILITARY DUTY ..... 3

37.03 INCREASE OF PAYMENT FOR UNUSED SICK LEAVE TO POLICE OFFICERS AND  
FIREFIGHTERS UPON TERMINATION, RETIREMENT OR DEATH ..... 3

37.04–37.99 RESERVED..... 3

FAYETTEVILLE CODE OF ORDINANCES  
TITLE III ADMINISTRATION

**CHAPTER 37: PERSONNEL POLICIES AND PROCEDURES**

**37.01 Administration Of Rules And Regulations**

- (A) The City Council shall have authority to promulgate rules and regulations prescribing administrative policies and procedures for the various departments of the government of the city.
- (B) Such rules and regulations as may be adopted shall pertain to, but shall not be limited to, the following subject matters: compensation of administrative employees; appointments, promotions, and veterans preferences; eligible lists, probation, absences, hours of work; training; separations; tenure; and such other policies as may be established and maintained to promote high morale, efficiency and economy in the operation of the city government.

(Code 1965, §2-1; Ord. No. 1098, 11-7-55; Code 1991, §37.01)

**Cross reference(s)**--Personnel Handbook and City of Fayetteville Policies and Procedures.

**37.02 Compensation For Employees Called To Active Military Duty**

Any full-time employee entering the military service during a national emergency or recalled to active duty shall, upon termination of the required period of active duty, be entitled to reinstatement to his former position or an equivalent thereof. For a period of up to one year following the entry or recall, the employee shall be compensated by the city for the difference between military pay received and normal city pay, if such military pay is a lesser amount. Time in service shall continue to accrue during such period of military service. The employee must request reinstatement within 90 days after the date of official discharge.

(Ord. No. 3530, 1-15-91; Code 1991, §37.02)

**Cross reference(s)**--Personnel Handbook and City of Fayetteville Policies and Procedures.

**37.03 Increase Of Payment For Unused Sick Leave To Police Officers And Firefighters Upon Termination, Retirement Or Death**

- (A) The city authorizes a maximum accrual of 90 days (shifts) of unused sick leave for police officers and firefighters.
- (B) The city authorizes the payment of unused sick leave upon retirement or death of up to maximum

amount of 90 days' salary for police officers: and to 4½ months' salary for firefighters.

- (C) The city authorizes the payment for unused sick leave upon other termination up to a maximum amount of 60 days' salary for police officers and 12 weeks' salary for firefighters.

(Ord. No. 3528, 1-2-91; Code 1991, §37.03)

**State law reference(s)**--Uniform sick leave, A.C.A. §14-52-107; Sick leave - When granted, A.C.A. §21-4-206; Sick leave-Accrual and use, A.C.A. §21-4-207; Additional benefits for certain officers hired prior to January 1, 1983, A.C.A. §24-11-432.

**37.04-37.99 Reserved**

