

the world wide web

For more information regarding the City of Fayetteville

visit us on-line

www.accessfayetteville.org

24 hours a day

You may also contact the City of Fayetteville's AccessFayetteville phone network, a 24-hour automated telephone service.

The service is provided at no charge to assist callers with obtaining information day or night.

by telephone

(479) 718-7600

Who to Call...

The logo for Fayetteville, Arkansas, features the word "Fayetteville" in a large, serif font with a decorative flourish above it. Below "Fayetteville" is the word "ARKANSAS" in a smaller, all-caps, sans-serif font.

at City Hall

...information

Police Department 587-3555

Call our office if you need information about the following services:

- Emergency Services
- Patrol Services
- Community Policing Services
- Crime Prevention Services
- Special Event Services
- Warrant Division Services
- Detective Division Services
- Public Information Services

City Clerk 575-8323

Call our office if you need information regarding:

- Public Meetings
- The ward you live in
- City Council meeting agendas
- Alderman information
- City Council meeting minutes
- Boards & Commission applications
- Copies of Ordinances or Resolutions

Code Compliance Program 444-3430

Call our office if you notice the following problems on real property:

- Overgrown Grass & Weeds
- Stagnant pools of water
- Junk or Debris
- Garbage Piles
- Disabled vehicles not stored in enclosed space
- Building(s) that are dilapidated and/or unsecured

Building Safety Division 575-8233

Call our office if you notice any of the following:

- Building construction without a permit
- Trash or Debris associated with a building site
- A new business that has moved into a neighborhood
- Any electrical, gas or plumbing work being done without permits
- Open ditches on construction sites that may be public danger
- Portable buildings that have been moved without a permit

Transportation Division 575-8228

Call our office if you have comments, questions, or suggestions related to:

- Drainage problems
- Street sweeping
- Pot holes or general street repair
- Traffic signal malfunctions
- Right-of-way trimming or mowing
- Street marker or traffic sign damage or additional signage needed
- Sidewalk damage or new sidewalk construction requests

Parks & Recreation Division 444-3471

Call our office if you have questions about:

- Urban Forestry Program
- Concerts & other events held in a park
- Locations of Fayetteville parks, trails or recreational events

Solid Waste & Recycling Division 575-8398

Call our office if you have questions about the following:

- Ward Clean-up
- Recycling collection or service
- Garbage collection or service
- Yard waste collection
- Bulky waste collection or service
- Mulch & Compost products
- Household Hazardous Waste Disposal Information

Planning Division 575-8267

Call our office if you have questions about:

- Permitted uses in zoning districts
- Sign regulations
- Where fences should be located
- On-going garage/yard sales
- Setback requirements/violations
- Development requirements
- Public hearing signs posted around town

Engineering Division 575-8206

Call our office if you have questions about:

- Grading permits & erosion control
- Street, Trails & drainage design
- City easements & right-of-ways
- Floodplains & floodways
- Sidewalk specifications & inspections
- Design criteria, construction specifications
- Water & sewer tap fees & location stakes
- Construction inspection of commercial development sites
- Review of commercial & subdivision development plans

Animal Services Division 444-3456

Call our office if you have problems concerning animals in Fayetteville:

- Wildlife in your house or business
- Animal hit by a car
- If you have been bitten by an animal
- Animal biting another animal
- If dogs are running loose in your neighborhood
- Livestock loose on the roads

Water/Sewer Maintenance Division 575-8386

Call our office if you have questions about:

- Water leaks on the City side of the water meter box or on City mains
- Slow drainage from house sewer system
- Dirty or milky water calls
- Sewage coming out of a manhole
- Emergency utility locations
- No water pressure at multiple homes in an area.

accessfayetteville...

Operating a Business in Fayetteville, Arkansas:

(REFER TO PAGE 2 FOR SPECIFIC REQUIREMENTS & WAYS TO CONTACT CITY OFFICES)

SECTION ONE: NEW BUSINESSES

If your business is new:

City office to contact:

| | |
|----------------------------|--|
| Police Department | Planning Division |
| Solid Waste Division | Business Office |
| Wastewater Treatment Plant | City Prosecutor's Office (Hot Checks)* |
| Building Safety | |

SECTION TWO: SPECIAL RESTRICTIONS

If your business is a Hotel, Motel, Restaurant or Sells/Serves Alcohol:

City office to contact:

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|-----------------------------------|--|
| All of Section One Contacts, plus | |
| Accounting Division | |

If your business is a Horse Drawn Carriage:

City office to contact:

| | |
|-----------------------------------|----------------|
| All of Section One Contacts, plus | Transportation |
| Animal Services Division | |

SECTION THREE: NEW OR MODIFIED BUILDINGS

If you are modifying space or constructing a new building for your business:

City office to contact:

| | |
|-----------------------------------|--------------------------|
| All of Section One Contacts, plus | Parking Management |
| Engineering Division | Building Safety Division |
| Sidewalks & Trails | Parks Department |

Please see page 2 for office contact numbers

The City Of Fayetteville's Requirements For New And Existing Businesses

Animal Services

- ~ Comply with requirements as set in ordinance
- Contact: 444-3456

Engineering

- ~ Comply with requirements as set in ordinances & resolutions
 - ~ Comply with requirements as set in Development Manual & Drainage Manual
- Contact: City Engineer or Staff Engineer at 575-8206

Building Safety

- ~ Comply with requirements as set in ordinances
 - ~ Comply with Arkansas Fire Prevention Code
 - ~ Comply with Permitting & Inspection Policy & Procedures
 - ~ Obtain or Verify Certificate of Occupancy
- Contact: Building Safety Division at 575-8233
Administrative Assistant at 575-8242 or Permit Clerk at 575-8238

City Prosecutor's Office

Hot Checks

- ~ Submit bad checks and affidavit to this office for collections
- Contact: Hot Check Administrator at 575-8254
- * Optional resource available to businesses

Accounting

- ~ Register Hotel, Motel, and Restaurant business for HMR tax purposes
 - ~ Apply for Alcohol Permit
- Contact: Administrative Assistant at 575-8287

Parking Management

- ~ Based specifically on Dickson Street, and the downtown area parking issues
- Contact: Parking Coordinator at 575-8280 or Telecommunications Manager at 575-8277

Business Office

- ~ Comply with requirements as set in ordinances
 - ~ Complete Service Agreement and Application
 - ~ Post necessary deposits
- Contact: Customer Service Representative at 521-1258

Police Department

- ~ Complete Business Survey Form
- Contact: Lead Dispatcher between 2pm-10pm at 587-3562 or Dispatch Manager at 587-3561

Parks

- ~ Comply with requirements as set in ordinance
 - ~ Comply with Abbreviated Tree Preservation Plan Requirements (ATPP)
 - ~ Comply with Tree Preservation Requirements for Building Permits
 - ~ Comply with Landscape Requirements for Building Permits
 - ~ Comply with Off Street Parking Lot Design Requirements Checklist
 - ~ Comply with Commercial Design Standards Landscape Requirements Checklist
 - ~ Comply with Overlay District Landscape Requirements Checklist
 - ~ Complete Landscape Review Form
 - ~ Complete Tree Mitigation Form
 - ~ Complete Tree Preservation Plan Review Form
- Contact: Landscape Administrator at 575-8308 or PLM Program Coordinator at 575-8327

Planning Division

- ~ Comply with requirements as set in ordinances
 - ~ Apply for Zoning Compliance Certificate
 - ~ Comply with requirements as set in Development Manual
 - ~ Obtain sign permit
- Contact: Planning Technician at 575-8264 or Permit Clerk at 575-8267

Sidewalks & Trails

- ~ Comply with requirements as set in ordinances
- Contact: S & T Coordinator at 575-8291, PW Field Service Rep at 841-9467
Development Coordinator S & T at 575-8210 or Construction Crew Leader at 575-8209

Solid Waste

- ~ Comply with requirements as set in ordinances
- ~ Complete Fayetteville - Public Works Solid Waste Removal Acknowledgement Form
- Contact: S/W Operations Supervisor at 575-8477, PW Operations Assistant at 575-8397 or Office Manager at 575-8497