

Bench Donation Program

Thank you for your interest in donating a bench to Fayetteville Parks and Recreation. In this packet you will find information for placing a bench in one of Fayetteville's Parks. Please keep in mind each park has a maximum number of benches it can handle, sometimes making your first choice of park unavailable. Fayetteville Parks and Recreation Staff must ensure all of our parks are equally enjoyable.

It is our intention to unify the style of bench installed throughout the parks. Some parks may accommodate (EPA treated) wood and powder-coated aluminum benches; others may accommodate only one type. Benches will be placed in locations pre-determined by Parks and Recreation Staff. In most instances PC aluminum benches will be mounted on a concrete pad, which is included in the price. In certain locations the wood benches are installed without concrete pads. If you donate a bench between January and June, it will be installed in July/August. If you donate a bench between July and December, it will be installed in February/March.

Parks and Recreation will be responsible for ordering the plaque; however, **wording must be approved by the Parks and Recreation Director** upon submittal of the attached form.

Boulders may be used as benches in special areas. Opportunities also exist for custom benches such as those at Wilson Park Castle area. If you are interested in donating a bench of this type, please indicate this on the form provided. Other opportunities for gift donations are also available. Please inquire at the Parks and Recreation Office.

Please complete the following form and return to the Fayetteville Parks and Recreation Office via one of the following methods.

Mail:

Fayetteville Parks and Recreation
Attn: Bench Donation Program
113 West Mountain
Fayetteville, AR 72701

Fax:

479.521.7714
attention: Bench Donation

Delivering to our office:

Fayetteville Parks and Recreation Offices
1455 Happy Hollow Road
Call 479.444.3471 for directions

E-mail:

parks_and_recreation@ci.fayetteville.ar.us

Your donation form will be reviewed upon receipt. A staff member will respond to you concerning your donation within five (5) business days. You will be contacted concerning the location of your bench upon receiving your request. If you have any questions concerning this gift program, please call 479.444.3471. Once again, thank you for your support and interest in Fayetteville's Parks.

Bench Donation Form

Name _____

Street Address _____

City _____ State _____ Zip Code _____

Day Phone _____ Evening Phone _____ Email _____

Bench type: _____ Park _____

The total cost for an installed coated aluminum bench is \$1,200.

The total cost for an installed wood bench is \$500.

This amount must be paid in full and received with the completed bench donation form.

The plaques can serve as a tribute, a memorial or can recognize a donation by a person or organization. Plaques are cast aluminum in black with milled letters and silver colored border. Plaques for plastic coated benches are 5” x 10” and are mounted on the concrete pad below the bench. Plaques for wood benches are 3” x 12” and are mounted in the upper back slat.

Please indicate the wording for your plaque on the lines below. Wording is limited to a maximum of three lines and 45 characters for each plaque. In most cases, either the middle or the bottom line is larger than the other one or two.

Please print clearly.



Wood Bench with plaque



Powder Coated Bench with plaque

Office use only:

Date received: _____ **Received by (initials):** _____ **Date ordered:** _____

Supplier: _____

Installation Date/Location _____

Client Contact information: _____