

COMMUNITY GARDENS IN THE PARKS CHECKLIST

Welcome Prospective Community Gardeners,

We are glad to hear that you're interested in starting a Community Garden in your local park. This is a long-term responsibility which will require community support and dedicated, ongoing commitment by all members of your Community Gardening Group.

Use this checklist to guide you through the Manual for Community Garden Development.

STEP 1	<input type="checkbox"/> READ THE MANUAL for Community Garden Development detailing the development process <input type="checkbox"/> FORM A GROUP of community gardeners and choose a group name
STEP 2	<input type="checkbox"/> SELECT A LOCATION: Contact Fayetteville Parks and Recreation for more information
STEP 3	<input type="checkbox"/> COMPLETE THE APPLICATION and submit
STEP 4	<input type="checkbox"/> RECEIVE LETTER OF APPROVAL to move forward <input type="checkbox"/> IDENTIFY THE FUNDING to develop and operate the garden <input type="checkbox"/> COLLECT SIGNATURES for the Petition <input type="checkbox"/> COMPLETE SITE SURVEYS requires two separate visits to the park <input type="checkbox"/> COLLECT LETTER of support <input type="checkbox"/> HOLD A PUBLIC MEETING in the park neighborhood <input type="checkbox"/> COMPILE A WRITTEN PROPOSAL: Group Membership Roster, Funding Plan, Garden Design/Layout, Maintenance Plan <input type="checkbox"/> SUBMIT ALL THE PAPERWORK (the Proposal Package) <input type="checkbox"/> PROVIDE COPY OF SOIL ANALYSIS with the Proposal Package
STEP 5	<input type="checkbox"/> RECEIVE PROPOSAL ACCEPTANCE letter <input type="checkbox"/> READ, SIGN AND SUBMIT COMMITMENT Letter and Annual Lease Agreement
FINISH!	<input type="checkbox"/> INSTALL THE GARDEN